AWJFL League Operations Manager

Albury Wodonga NSW | Part-time, fixed-term | February-October 2027
Three days per week, with agreed evening and weekend commitments.

Help deliver a well-run, inclusive and child-safe junior football competition.

The Ovens & Murray Football Netball League (OMFNL) is seeking an organised, proactive and community-minded person to coordinate the day-to-day operations of the Albury Wodonga Junior Football League (AWJFL).

Reporting to the OMFNL General Manager, you will work with the AWJFL board, club volunteers, sponsors, umpires and other stakeholders to support a positive junior football experience.

About the role:

- Coordinate fixtures, registrations, transfers, permits, results, ladders and finals administration.
- Provide practical support to clubs and apply competition rules and procedures fairly and consistently.
- Prepare league communications, meeting papers and reports, and coordinate relevant discipline processes.
- Lead finals, presentations and other league activities, while supporting operational improvements, financial administration and promotion.

About you:
You will bring experience in sports administration, competition management, club administration or a similar operational role. Strong organisation, communication, attention to detail and sound judgement are essential, along with the ability to work independently and contribute to a small team.
You will have sound computer skills, a strong understanding of community sport and a commitment to child safety and inclusion. PlayHQ experience and knowledge of junior Australian rules football are desirable. A current driver's licence and the required Working with Children clearance(s) are required, or the ability to obtain the clearance(s) before commencement.

Employment arrangements:
The position is based predominantly at OMFNL House, North Albury, with travel as required. Working arrangements will be agreed to meet competition needs, including some evenings and weekends, particularly around finals. Additional hours and applicable entitlements will be managed in accordance with the employment contract and relevant workplace laws.

Remuneration:
$675 gross weekly salary (three days per week) for the period February to October (39 weeks) plus superannuation.

How to apply:
Email your resume and a brief application letter outlining your relevant experience and suitability to Kane Arendarcikas, General Manager, at **general.manager@omfnl.com.au.** Use the subject line: **AWJFL League Operations Manager Application.**

Enquiries: Kane Arendarcikas | 0499 526 979
Applications close: 5.00 pm AEDT, Monday 23 November 2026.

OMFNL welcomes applications from people of all backgrounds. Contact Kane to discuss any adjustments needed for the recruitment process. Appointment is subject to satisfactory reference checks and verification of the required Working with Children clearance(s).